

Board Member Responsibilities and Standards of Conduct

Board members will know and understand the mission statement or purpose of the St. Moritz ISC. They will support the mission and his/her fellow Board members.

Board members will commit to all the duties of his/her position.

As a general rule, Board members are solely responsible for determining the Club's policies. In addition, Board members will establish goals and objectives that support the Club's mission statement/purpose. They shall carefully consider all factors in developing these into plans of action and decide on how to administer such plans. Input of membership should be sought whenever appropriate and possible.

The Board has an obligation to the Club's members to maintain the financial integrity of the organization. This should include, but is not limited to, the development, monitoring and execution of a budget, ensuring adequate funds are raised to support the organization, reviewing and analyzing Treasurer's reports and investments, and ensuring financial accountability.

If Board members disagree, they will do so respectfully and seek to find a consensus on all issues.

Board members will not pursue personal agendas, but will act in good faith and in a manner that is in the best interest of the St. Moritz ISC. Board members shall remember the focus of all his/her efforts, decisions and time in regards to the Club is to make skating a rewarding experience for all involved.

Board members will make every effort to attend all Board meetings and to come to such meetings prepared having reviewed any pertinent or previously distributed information. It is expected that the Board will delegate some tasks and duties to others (including Board committees or individual directors); however, there is a responsibility to monitor such delegated activity. The extent of monitoring will vary depending upon what has been delegated and to whom. Receipt of periodic reports will generally be sufficient.

Board members acknowledge that they are viewed as representatives of the Club and understand that their words and/or actions may be construed as the opinion, policy or recommendation of the St. Moritz ISC. Therefore, all board members shall refrain from making any statements either verbally or in writing (including electronically) that could be construed to be against any skater, coach or coaching technique, or any U.S. Figure Skating official, whether or not those skaters, coaches or officials are St. Moritz ISC members. Statements made in favor of any skater, coach, or official should be limited to what may reasonably be considered acknowledgment of achievement or approved and appropriate promotion for the Club.

Board members will sign the Ethical Behavior and Conflict of Interest form. They will abstain from voting on issues that present a conflict or even a perceived conflict of interest. The presence of a conflict of interest shall primarily be determined by the individual; however, any Board member may suggest the possibility of a conflict of interest, in which case the issue may be determined by a majority of the Board after appropriate discussion.

Board members should treat all matters relating to the organization as confidential until such time when it is determined to be information available to the general public. The presumption of confidentiality should apply to all current discussions concerning the Board as well as any organization activity. Information and decisions may be shared with current membership, including availability of final approved meeting minutes, upon request. Such information should only be shared as actions/decisions made by the Board rather than by any individual Board Member(s).

I have read and accept the above responsibilities and standards of conduct for St. Moritz ISC Board Members.

Signature_____

Date_____